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COMPANY QUALITY POLICY

It is the stated intention of the Company to create an efficient, well run contracting organisation where all participants are made fully aware of our endeavour to achieve the highest possible standard practicable within our Industry. To achieve this, it is necessary that every member of the Company, whether managerial, clerical or site operative, is clearly aware of the requirements placed upon him or her and the importance of his or her role within the overall scheme.

To this end, there must be laid down clear lines of communication and procedures with check points which are carried out automatically and properly documented. The company will maintain a quality management system that meets the requirements of ISO9001:2015. The quality system will be regularly reviewed and is subject to annual audit.

The authority for the administration of this Quality Assurance Scheme has been delegated to the Quality Manager whose responsibility it is to ensure that all sections of this manual are fully complied with at all times. Should a situation arise where there appears to be a problem which cannot be resolved by the Quality Manager, it will immediately be brought to the attention of the Managing Director for discussion and final resolution. The company will endeavour to continually improve the services it provides in relation to quality.

This manual is issued on the understanding that it is strictly confidential to the individual or organisation concerned and must not be shown or reproduced without the permission of the Quality Manager and Managing Director of the Company.

Signed

Dated 21 September 2021

For and on behalf of E. Poole & Co. Ltd