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E Poole & Co Ltd

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**ENVIRONMENTAL  
POLICY**

# E Poole & Co Ltd

## ENVIRONMENTAL STATEMENT

E POOLE & CO LTD, specialist painting and decorating contractors, recognises that its activities may have an impact on the environment. The company considers the management of environmental risks arising out of our activities equally with other business objectives and is committed to take positive steps to control or eliminate them.

The company will:

1. Comply with all relevant environmental legislation, implement published guidance and as far as is practicable meet industry codes of practice.
2. Adopt sound environmental management practices and ensure that staff has an understanding of any environmental impact that may arise as a result of our activities.
3. Co-operate with authorities charged with regulatory and monitoring roles.
4. Identify current environmental risks to assess their impact on the local, national and international eco-systems. The Directors will consider environmental risks at each stage of the development of the business.
5. Keep abreast of current good practice for the industry, to ensure that developing products, processes and practices which cause less harm to the environment are adopted.
6. Train, inform and instruct staff in the proper handling, discharge and disposal of articles and substances which have an impact on the environment.
7. Keep local people informed of the environmental performance of the site, in order to show its neighbours that the Company cares for the environment.

The company will endeavour to continually improve its performance in relation to Environmental practices.

This policy will be reviewed annually.

Signed:   
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Mr M S Drye  
Managing Director

**Date 16<sup>th</sup> February 2021**

# **ORGANISATION & RESPONSIBILITIES**

## **1. Purpose**

This document details the responsibilities for the key tasks relating to the Company Environmental Policy.

## **2. Scope**

This procedure applies to all staff working in the company offices, premises and on all sites where the company carries out work.

## **3. Environmental Management**

The Company has appointed Mr M Drye as the Director responsible for environmental management for the business. He will oversee the development of any environmental management plans for the business.

## **4. Environmental Legislation**

Mr Drye will keep abreast of environmental laws and regulations and ensure that managers and supervisors receive appropriate guidance on the interpretation of such legislation, in order to comply with local and national legislation. External advice from consultants may be used from time to time to assist this process.

## **5. Environmental Risk Management**

Mr T Green will ensure staff consider environmental factors in carrying out risk assessments for all existing and environmental risks and consider such risks in all modifications or new plant or processes.

## **6. New and Developing Technology**

Mr Drye will keep abreast of developing technology and understanding within the business to decide when current practice requires updating in line with environmental best practice.

## **7. Training and Development of All Staff**

Mrs L Quinn is responsible for training and development of all staff. Environmental training needs will be reviewed annually. The review will specifically consider requirements for environmental awareness training.

## **8. Environmental Costs**

Mr Drye will identify any business costs of complying with environmental legislation and improvement plans.

## **9. Control of Waste**

The Site Foremen and Supervisors will be the Waste Management Officers for sites. They will ensure the site complies with the 'Duty of Care', with regard to both general and hazardous waste. Mrs L Quinn will be the Waste Management Officer for the office premises.

## **10. Incident Reporting**

Those in control of sites or operations are to inform the Director in the event of:

- A chemical spill resulting in leakage to the environment
- Receipt of a notice from a Regulatory Authority
- Receipt of a complaint from a member of the public

## **11. Acquisitions and Property Transactions**

Mr Drye will consider all environmental risks and liabilities when acquiring new business or property.

## **12. All Staff**

Within their sphere of activity, all staff will carry out their work with care for the environment. This ranks equally with safety and quality in terms of importance to our business.

# **ARRANGEMENTS**

## **13. Energy Consumption**

The company will consider energy consumption implications in all aspects of its work to ensure optimum energy use and maximum efficiency.

## **14. Materials**

Unless otherwise specified by the client it is our policy to use materials with a low environmental impact. Mr T Green will keep abreast of new material technology to ensure that new materials of lower environmental impact will be purchased and used where available.

## **15. Noise**

It is our policy to keep noise emissions to a minimum. Local Authority noise control levels are treated as a minimum standard for compliance and our aim is always to reduce noise pollution to the lowest practical level regardless of any local rules which may be in force. However, high levels of noise are not normally generated during our activities.

## **16. Vehicle Exhaust Emissions**

All Company vehicles are fitted with catalytic converters to minimise harmful exhaust emissions. Our policy is to continue this approach in the future and to take advantage of other devices designed to reduce the harmful effects of exhaust emissions as and when they become available. Mr Drye will keep vehicle technology under review in an effort to ensure that new vehicles incorporate suitable environmental protective equipment.

## **17. Air Emissions**

Operations which require burning will be avoided as far as possible by removing paint or other coatings in ways which reduce levels of harmful emissions into the atmosphere.

## **18. Waste Control**

Empty paint containers are either collected from site by, or delivered to Dulux Decorator Centres for inclusion in their recycling scheme where everything from the can is reused and nothing goes to landfill. Items such as old brushes/rollers, etc. will be placed in appropriate skips on site until they are released for disposal.

Office waste disposal is carried out to Local Authority requirements [and annual records of waste are submitted when required].

## **19. Recycling**

Our policy is to make the best practical use of all materials in order to reduce waste. Office stationery is re-used and recycled as far as possible.